

SUNTEK AXPRESS INDIA LIMITED**CIN: U60210HR2020PLC085479****REGD. OFFICE: PLOT NO.547-L, GROUND FLOOR, SECTOR-37-II PACE CITY-II****TEHSIL KADIPUR GURGAON, GURUGRAM, HARYANA, INDIA, 122001****E-Mail: geeta.bansal@suntekaxpress.in****NOTICE OF THE MEETING**

NOTICE is hereby given that the 6th Annual General Meeting of the members of **SUNTEK AXPRESS INDIA LIMITED** will be held at Company's Registered Office at PLOT NO.547-L, GROUND FLOOR, SECTOR-37-II PACE CITY-II TEHSIL KADIPUR GURGAON, GURUGRAM, HARYANA, INDIA, 122001 on Tuesday, 30th September, 2025 at 11:00 A.M. to transact the following business –

ORDINARY BUSINESS

1. To receive, consider and adopt the Directors' Report, the Auditors' Report and the Audited Balance Sheet and Profit and Loss Account together with Schedules and Cash Flow Statement of the Company for the year ended 31st March, 2025.
2. To appoint a Director in place of Mr. Khushi Ram Sharma (DIN: 05257379) who retires by rotation and being eligible, offers himself for re-appointment.
3. To appoint auditors and in this regard to consider and if thought fit, to pass, with or without modifications(s), the following as an ordinary resolution and fix their remuneration:

“RESOLVED that pursuant to the provisions of Section 139, 142 and all other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed there under, as amended from time to time, the Company hereby appoints **M/s. TUSHAR GARG & ASSOCIATES**, Chartered Accountants, (Firm Registration No. 018881N), as Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) till the conclusion of the Fifth AGM of the Company to be held in the year 2030 at such remuneration plus Goods & Services tax, out-of-pocket and travelling expenses, etc., as may be mutually agreed between the Board of Directors of the Company and the Auditors.”

SPECIAL BUSINESS

4. **To consider and if thought fit, to pass with or without modification/s the following resolution as an ordinary Resolution:**

“RESOLVED THAT Ms. RENU K SHARMA (DIN: 08153224) who was appointed as an Additional Director with effect from 27th March, 2025 and who holds office upto the date of this Annual General Meeting in terms of Section 161(1) of the Companies Act, 2013 (the “Act”) and who is eligible for appointment and has consented to act as Director of the Company and in respect of whom the Company has received a notice in writing from a Member under Section 160 of the Act proposing her candidature for the office of Director, be and is hereby appointed as Executive and Non- Independent Director of the Company.”

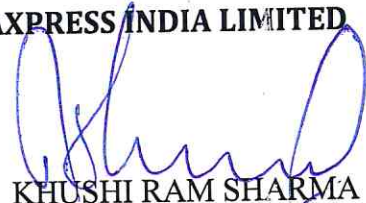
“RESOLVED FURTHER THAT approval of the Members of the Company be and is hereby accorded to the Board of Directors of the Company to do all such acts, deeds, matters and things and to take all such steps as may be required in this connection including seeking all

necessary approvals to give effect to this Resolution and to settle any questions, difficulties or doubts that may arise in this regard.”

Date: 01.09.2025

Place: HARYANA

By order of the board
For **SUNTEK AXPRESS INDIA LIMITED**



KHUSHI RAM SHARMA

Director

DIN: 05257379

NOTES FOR THE MEMBER'S ATTENTION –

1. Explanatory statement pursuant to the provisions of Section 102(1) of the Companies Act, 2013, which set out details relating special business at the meeting, is annexed hereto.
2. A member entitled to attend and vote at the meeting is entitled to appoint a proxy and vote instead of himself and the proxy need not be a Shareholder.
3. Proxies in order to be effective must be duly filled, stamped, signed and deposited at the Registered Office of the Company not less than forty eight (48) hours before the commencement of the meeting. The blank proxy form is enclosed.
4. In terms of the requirements of the Secretarial Standards -2 on “General Meetings” issued by the Institute of the Company Secretaries of India and approved & notified by the Central Government, Route Map for the location of the aforesaid meeting is enclosed.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

Item no.4

Ms. Renu K Sharma (DIN: 08153224) was appointed as an additional director w.e.f. 27.03.2025 In terms of Section 161(1) of the Companies Act, 2013.

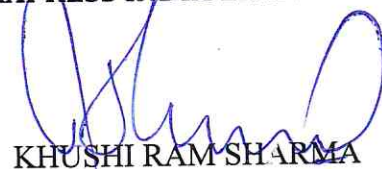
Pursuant to the provision of Section 161 of the Companies Act, 2013 Ms. Renu K Sharma, holds office up to the date of the Annual General Meeting of the Company.

The Board of Directors is of the view that the appointment of Ms. Renu K Sharma on the Company Board is desirable and would be beneficial to the Company and hence it recommends the said resolution No.4 for approval by the members of the Company.

Besides Ms. RENU K SHARMA (DIN: 08153224) to whom this resolution relates, all the directors being related to her are interested in the resolution of her appointment.

The Board recommends this Resolution for your Approval to be passed as an Ordinary Resolution.

By order of the board
For **SUNTEK AXPRESS INDIA LIMITED**



KHUSHI RAM SHARMA

Director

DIN: 05257379

Date: 01.09.2025

Place: HARYANA